

Crystal Lakes



Elementary School

UNIVERSAL GUIDELINES	ALL SETTINGS	CLASSROOM	HALLWAYS	CAFETERIA	RESTROOMS	PLAYGROUND	ASSEMBLIES	BUS	CAR
R ESPONSIBLE	<p>Think before acting</p> <p>Follow directions the first time they are given</p> <p>Arrive on time to school</p> <p>Follow Voice Levels Posted</p>	<p>Always try your best</p> <p>Complete classwork</p> <p>Be prepared with your materials</p> <p>Follow classroom rules</p> <p>Follow Voice Level Chart</p>	<p>Walk in a straight line</p> <p>Go directly to your destination</p> <p>Voice Level 0</p>	<p>Use table manners</p> <p>Sit in your assigned seat</p> <p>Have what you need before you sit down</p> <p>Keep your food on your tray.</p> <p>Voice Level 1</p>	<p>Turn the bathroom lights off</p> <p>Throw paper towel in trash</p> <p>Put toilet paper in the toilet</p> <p>Flush the toilet when done</p> <p>Voice Level 0</p>	<p>Stay in your assigned area</p> <p>Use equipment correctly</p> <p>Clean up your recess equipment</p> <p>Pick up any trash • bring in water bottles and jackets</p> <p>Voice Level 3-4</p>	<p>Stay in my assigned area</p> <p>Participate with a positive attitude</p> <p>Raise my hand if i have something to share</p> <p>Voice Level 0</p>	<p>Sit in my assigned seat</p> <p>Share the seat with a friend.</p> <p>Keep all my personal belongings inside my book bag.</p> <p>Voice Level 0</p>	<p>Keep all my personal belongings inside my book bag.</p> <p>Voice Level 0</p>
O WNSHIP	<p>Stay on task</p> <p>Admit mistakes</p> <p>Apologize</p> <p>Be in dress code</p>	<p>Return borrowed materials</p> <p>Ask for help when you need it</p> <p>Remain in assigned area</p>	<p>Ignore others who make poor choices</p> <p>Let an adult know when there is a problem</p>	<p>Throw away your trash.</p> <p>Pick up your trash</p> <p>Eat your own food</p>	<p>Use the bathroom quickly</p> <p>Tell the teacher if the bathroom needs to be cleaned</p>	<p>Take turns</p> <p>Say sorry or help others if they need it</p>	<p>Listen and engage with what is being shared.</p>	<p>Food and drink is to remain off the bus.</p> <p>Bring home my homework and agenda</p>	<p>Leave when your name is called; make sure an adult knows</p> <p>Stand on the yellow line and wait</p>
A CCCEPTING	<p>Be positive</p> <p>"I can be the best me"</p>	<p>Use appropriate language</p> <p>I can learn I can do my best</p>	<p>I can walk in a quiet line.</p>	<p>I can neatly eat my food, pick up my trash, and use a voice level 1.</p>	<p>I can follow the restroom rules.</p>	<p>I can play kindly with all my friends and use the equipment correctly.</p>	<p>I can be a good listener and participate in the presentation.</p>	<p>I can safely ride the bus to and from school.</p>	<p>I can safely get to out and to my car each day.</p>
R ESPECTFUL	<p>Use kind words</p> <p>Be an active listener</p> <p>Use materials and technology appropriately</p> <p>Treat school property with respect</p> <p>Respect personal space</p>	<p>Be a role model</p> <p>Allow teachers to teach and students to learn</p> <p>Be kind and work together</p> <p>Keep your eyes and ears on the speaker</p>	<p>Respect others space</p> <p>Walk on the yellow line</p> <p>Silent waves</p> <p>Hands and feet to self</p>	<p>Have your trash ready for when the trash can comes around to your table.</p> <p>Raise a quiet hand for help</p> <p>Use kind words</p>	<p>Keep bathroom clean</p> <p>Give people privacy</p> <p>Knock before entering</p> <p>Only put Toilet Paper in the toilet</p>	<p>Invite others to join in share equipment</p> <p>Use good sportsmanship</p> <p>Keep my hands and feet to myself</p>	<p>Actively listen to the presenter</p> <p>Applaud at the appropriate times (no booing)</p>	<p>Allow the person in front of you to get off or on the bus</p> <p>Respect others' space</p> <p>Follow the directions of the adult.</p>	<p>Stay in your assigned area</p> <p>Listen for your name and look for name on the screen</p> <p>Sit patiently while waiting for your car.</p>